GRSD SEWER AUTHORITY MEETING MINUTES November 18, 2020

DUE TO THE COVID-19 PANDEMIC THE MEETING WAS HELD VIA ZOOM

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall Meeting Room by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, Juan Ganum, John Gast and Mark Robertson.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by John Gast to approve the November 18th, 2020 agenda.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes Mark Robertson - Yes

John Gast – Yes David Bunte – Yes

Motion carried.

MINUTES

Motion by Juan Ganum supported by Michelle Heit to approve the minutes from the October 28th, 2020 regular board meeting, with corrections made.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes Mark Robertson - Yes

John Gast – Yes David Bunte – Yes

Motion carried.

PAYABLES

Motion by John Gast supported by David Bunte to approve the October 2020 Payables of the General Fund in the amount of forty-nine thousand sixty-five dollars and sixty-nine cents (\$49,065.69), as presented.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes Mark Robertson - Yes

John Gast – Yes David Bunte – Yes

Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

A.) Sludge Hauling has started and should be completed on 11/17/2020.

B.) Josh is working on updating the phone and internet service at the plant.

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- **C.)** The plant and stations have been prepared for winter conditions.
- **D.)** Josh is looking into repairing two non-potable water valves at the plant.

Engineer's Report

Mark Prein from Prein and Newhof informed the board of the following:

A.) Update on Billing and Flow issues, the Union Pier Project, Manhole and Sewer Lining Projects, Lift Station #6 Force Main, and 2020 CIP Projects.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report and Monthly Meter Readings were presented.

Motion by Juan Ganum supported by Michelle Heit to accept the Treasury Reports and the Monthly Reports to be placed on file.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes Mark Robertson - Yes

John Gast – Yes David Bunte – Yes

Motion carried.

OLD BUSINESS

A.) Discussed the Union Pier Sewer Relief Payment Application No.7 to Kalin Construction, for the amount of seventy five thousand three hundred fifteen dollars (\$75,315.00).

Motion by John Gast Supported by Juan Ganum to approve the Union Pier Sewer Relief Payment application No.7 to Kalin Construction in the amount of seventy-five thousand three hundred and fifteen dollars (\$75,315.00).

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes Mark Robertson - Yes

John Gast – Yes David Bunte – Yes

Motion carried.

B.) Discussed Lift Station No.6 Force Main Replacement Payment Application No. 4 to Kalin Construction in the amount of two hundred eighteen thousand four hundred and fifteen dollars and eighty five cents (\$218,415.85).

Motion by Michelle Heit supported by John Gast to approve the Lift Station No. 6 Force Main Replacement Payment Application No. 4 to Kalin Construction in the amount of two hundred eighteen thousand four hundred fifteen dollars and eighty-five cents (\$218,415.85).

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes Mark Robertson - Yes

John Gast – Yes David Bunte – Yes

Motion carried.

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NEW	ΒI	ISI	VESS
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- **A.)** Discussed the 2021 GRSD Sewer Authority budget. Discussion will continue at the next regularly scheduled board meeting.
- **B.)** Discussed the 2021 GRSD Sewer Authority rate increase.

Motion by David Bunte supported by Juan Ganum to increase rates by 3% effective January 1st, 2021.

John Gast – Yes David Bunte – Yes

Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Michelle Heit supported by David Bunte to adjourn the regular meeting at 10:26 a.m.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes Mark Robertson - Yes

John Gast – Yes David Bunte – Yes

Motion carried.

Attested To:	
Chairman – David Bunte	Secretary – Juan Ganum

Recording Secretary – Amanda Brunke