

GRSD SEWER AUTHORITY MEETING MINUTES
February 1, 2019

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall Meeting Room by Chairman John Gast. Roll call was taken with the following members present: David Bunte, Juan Ganum, Michelle Heit and Dave Richards.

Also Present:

Warren Histed, Manager, Margaret Whitaker, Recording Secretary, Steve Oosting and Mark Prein from Prein and Newhof.

AGENDA

Additions – Under new business, item D, lift station #6 pump repair. Under old business, item D, Mark Prein, 3 capital improvement projects for 2019. Motion by David Richards supported by David Bunte to amend the agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Juan Ganum supported by Michelle Heit to approve the minutes from the December 19, 2018 regular board meeting. All ayes. Motion carried. Motion by Dave Bunte supported by Dave Richards to approve the minutes from the December 19, 2018 annual business meeting. All ayes. Motion carried.

PAYABLES

Motion by David Richards supported by Michelle Heit to approve the December 2018 Payables of the General Fund in the amount of two hundred ninety one thousand sixty eight dollars and forty seven cents (\$291,068.47) as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Warren informed the Board of the following:

A.) The three generators are about 4 months out, expecting them in late May. The boom truck is about 6 months out.

B.) The digester sludge pumps are 4 to 6 weeks out, expecting them in March sometime.

C.) Warren is planning a meeting with Indiana & Michigan Power to discuss possible rebates during the capital improvement plan projects.

D.) Lift station #12 is in very bad shape and needs to be rebuilt as soon as possible for safety reasons.

E.) Warren attended all of his classes the board asked that he attend.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by John Gast to accept the Treasury Reports and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- 1.) Bridgewater invoice for sewer cleanup - Bridgewater submitted an invoice in the amount of \$25,804.22. Warren met with Dave Richards and they agreed that the City of New Buffalo and the GRSD Sewer Authority will split the cost and pay \$12,902.11 each.

Motion by John Gast supported by Dave Richards to approve the payment of \$12,902.11 to Bridgewater for the cost of the sewer cleanup. All ayes. Motion carried.

- 2.) MIOSHA citation fine – Michigan Occupational Safety and Health Administration submitted a \$400.00 fine for not properly ventilating a manhole when someone entered it.

The board agreed to pay MIOSHA the \$400.00 fine.

- 3.) Roma sewer connection – Ashley Brendel from Wightman and Associates, explained that due to the failing septic system and Health Department violations, Roma Pizza would like board approval to run a sewer line south on US Highway 12 to manhole #118.

The board agreed to allow Roma Pizza to run a sewer line south on US Highway 12 to manhole #118 with supervision from Prein & Newhof, engineers.

NEW BUSINESS

- 1.) Lift station #6 pump repair – Kennedy Industries is repairing pump #2. The bottom of the pump needs to be repaired completely. Since the pump was installed just over a year and a half ago, Kennedy has agreed to pay half of the repair bill and the GRSD Sewer Authority will pay the other half. GRSDSA's portion will be \$20,458.00.

Motion by John Gast supported by David Bunte to approve the payment of \$20,458.00 for the repair of pump #2 at lift station #6. All ayes. Motion carried.

- 2.) Red Arrow Highway Project – The project will be moved up to 2020 instead of 2024. David Bunte would like to have Prein & Newhof involved sooner than later and bring back a design for the project to the next meeting.

Motion by John Gast supported by Juan Ganum to engage Prein & Newhof in the Red Arrow Project when needed. All ayes. Motion carried.

- 3.) Annual Sampling Plan - The board briefly discussed the annual sampling plan for non-domestic users. The plan is to test all non-domestic users who have the potential of discharging high strength waste.

- 4.) 3 capital improvement projects for 2019 – Mark Prein briefly discussed the 3 projects for 2019. 1. Primary Sludge Pumps Replacement, 2. Sewer and Manhole Lining, 3. Secondary Effluent Outlet Piping and also adding the Union Pier Red Arrow Highway project to 2020.

It was decided that the Budget Committee meet with Prein & Newhof Monday, February 4th at 2:00 at New Buffalo City Hall to discuss the 2019 budget to accommodate for all 8 projects.

- 5.) Rescheduling the Board Member Workshop to discuss increase in sewer rates, that was cancelled in January due to the weather.

It was decided that the Board Member Workshop will be rescheduled for Wednesday, February 20th at 6:00 p.m. at the Lake Township Hall.

COMMENTS

None

ADJOURNMENT

Motion by Michelle Heit supported by David Bunte to adjourn the meeting at 11:05 a.m.
All ayes. Motion carried.

Attested To:

Chairman – John Gast

Secretary – Juan Ganum

Recording Secretary – Margaret Whitaker