

GRSD SEWER AUTHORITY MEETING MINUTES
July 24, 2019

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall Meeting Room by Chairman John Gast. Roll call was taken with the following members present: Dave Bunte, Michelle Heit and Dave Richards.

Also Present:

Warren Histed, Manager, Margaret Whitaker, Recording Secretary, Steve Oosting and Mark Prein from Prein and Newhof.

AGENDA

Additions to the agenda: Under old business – D. The manhole lining project. E. The sewer lining project. F. The construction engineering services for the sewer and manhole lining projects.

Motion by Dave Richards supported by Dave Bunte to approve the agenda with the additions. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by Dave Bunte to approve the minutes from the June 19, 2019 regular board meeting. All ayes. Motion carried. Motion by Dave Richards supported by Michelle Heit to approve the June 27, 2019 special meeting minutes. All ayes. Motion carried.

PAYABLES

Motion by John Gast supported by Dave Bunte to approve the June 2019 Payables of the General Fund in the amount of one hundred eighteen thousand two hundred eighty one dollars and ninety four cents (\$118,281.94) as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Warren informed the Board of the following:

A.) Received 2 violations for the Industrial Pretreatment Program (IPP), one for not testing and the second one for filing late on the annual report. Warren corrected the report and testing. He and Josh Teeter will be taking over the IPP program, maintenance report and chemical reports to help out Bob Zboril so he can focus more on the lab.

B.) Weko Dunes Estates community associate is wanting a 2 to 4 year contract to take over the maintenance of their 3 lift stations that are already hooked up to the Bridgman sewer system. They are getting quotes to install mission communication units. He left it up to the board to decide on the matter.

The board decided to have Weko Dunes Estates take the matter up with the City of Bridgman, since they are hooked up to their system.

C.) Received bids for the LED lighting improvements, one complete bid and one for parts replacement only. Warren is still waiting on Wolverine Electric and Schwartz Electric.

Engineer's Report

Mark Prein from Prein and Newhof informed the board of the following:

A.) Update on the Union Pier Project – A leaking underground storage tank has been located on a property involved in the project. It could be a possible environmental and contamination problem. He will have more information at a later date.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by Dave Richards to accept the Treasury Reports and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- 1.) Discussed the GRSDSA paying for sensaphone bills. It was agreed that the GRSDSA will pay for the sensaphone bills for lift stations #19, #9 and #48. This is for extra protection due to communications fading in and out.
- 2.) Discussed each entity providing proof of inflow and infiltration (I&I) for Environment, Great Lakes and Energy (EGLE). It was agreed that each entity will report to EGLE on what they are doing to reduce I&I.

3.) Discussed flow metering update from engineers. Mark Prein gave a presentation explaining flow routing and metering, the new meters at lift station #79 and Clay Street and the possibility of replacing flumes with mag meters. A lot more data is needed to find out how accurate the meters are. It was decided that a special meeting will be held on August 21, 2019 to discuss flow metering updates, surcharge policy and capital improvement finances.

4.) Approved the contract to Plummer's Environmental Services for the manhole lining project.

Motion by John Gast supported by Dave Bunte to approve the contract to Plummer's Environmental Services for the capital improvement manhole lining project in the amount of \$85,476.00. All ayes. Motion carried.

5.) Approved the contract to Insituform Technologies for the sewer lining project.

Motion by Dave Richards supported by Michelle Heit to approve the contract to Insituform Technologies for the capital improvement sewer lining project in the amount of \$99,210.00. All ayes. Motion carried.

6.) Approved the construction engineering services for the manhole and sewer lining projects to Prein & Newhof.

Motion by John Gast supported by Dave Richards to approve the construction engineering services for the capital improvement manhole and sewer lining projects to Prein & Newhof in the amount of \$19,700.00. All ayes. Motion carried.

NEW BUSINESS

1.) Approved hiring Foster, Swift, Collins & Smith PC as the GRSD Sewer Authority Union/Labor Attorney.

Motion by John Gast supported by Michelle Heit to approve hiring Foster, Swift, Collins & Smith PC as the GRSD Sewer Authority Union/Labor Attorney. All ayes. Motion carried.

2.) Presentation from Marcy Hamilton from the Better Beaches Initiative (Lake Michigan Tributaries Project). She is interested in setting up a workshop tour of the Wastewater Treatment Plant and bringing in canines that can detect human waste in water. The board agreed it would be okay and the plan is to have the tour sometime in September.

COMMENTS FROM THE AUDIENCE

None

ADJOURNMENT

Motion by Dave Bunte supported by Michelle Heit to adjourn the meeting at 11:25 a.m.
All ayes. Motion carried.

Attested To:

Chairman – John Gast

Secretary – Juan Ganum

Recording Secretary – Margaret Whitaker