

GRSD SEWER AUTHORITY SPECIAL MEETING MINUTES
August 21st, 2019

Meeting called to order at 9:00 a.m. at the Chikaming Township Hall Meeting Room by Chairman John Gast. Roll call was taken with the following members present: David Bunte, Michelle Heit, Juan Ganum and Dave Richards.

Also Present: Warren Histed, Manager, Amanda Brunke, Recording Secretary, Steve Oosting, Mark Prein from Prein and Newhof, and Tom Traciak from H.J. Umbaugh & Associates.

- 1.) Warren Histed started the meeting with explaining that the Sewer Authority does need surcharges for upkeep of the plant and system improvements.
- 2.) Mark Prein had a brief recap of the previous special meeting and the fact that there was action taken with the rate increase, but currently none taken on surcharges. Mark Prein did clarify to the board members that the current surcharge is one and a half percent (1.5%) of the 30 day total volume from each entity. The purpose of the meeting is to come to an agreement on surcharge policy, and what the board members need them to do to answer any questions, for example more data.
- 3.) Tom Traciak discussed the intent of surcharges. Tom pointed out that the GRSD Sewer Authority has more cash than projected, and that it is not the purpose of the surcharge. Future discussion was suggested about the cash flow plan moving forward. Tom stated we do not need a rate increase due to current cash flow, and to address increases a year from now.
- 4.) The engineers presented data collected so far from the meters they have been tracking. Six weeks of data displayed on power point showed some discrepancies between the readings from the plants south meter and the Clay Street meter, combined with lift stations fifty and sixty.
 - A.) Data was also presented from lift stations North and South influent and compared with the plants effluent meter readings. This showed that some issues are occurring at some point. The engineers suggested diverting the South influent flow to the North influent flow meter and adjust billing as needed.

Motion by David Bunte supported by Michelle Heit to authorize the diversion of the South influent meter to the North influent meter and to adjust billing to the data. All Ayes. Motion carried.

- 5.) The board agreed to change the September 25th meeting from 10:00A.M. to 1:00P.M.
- 6.) Additional topics to discuss on agenda for next board meeting includes, final decision on surcharges and discussion of Weko Dunes Estates lift station contract.

ADJOURNMENT

Motion by David Bunte supported by Dave Richards to adjourn the meeting at 10:45A.M. All ayes. Motion carried.

Attested to _____
Chairman – John Gast

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke