

GRSD SEWER AUTHORITY MEETING MINUTES  
August 28, 2019

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall Meeting Room by Chairman John Gast. Roll call was taken with the following members present: Dave Bunte, Michelle Heit, Juan Ganum and Dave Richards.

Also Present:

Warren Histed, Manager, Margaret Whitaker, Recording Secretary, Mark Prein from Prein and Newhof.

AGENDA

The agenda was approved.

MINUTES

Motion by Juan Ganum supported by Dave Richards to approve the minutes from the July 24, 2019 regular board meeting. All ayes. Motion carried.

PAYABLES

Motion by Dave Bunte supported by Michelle Heit to approve the July 2019 Payables of the General Fund in the amount of one hundred thirty nine thousand three hundred sixty six dollars and fifty seven cents (\$139,366.57) as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Warren informed the Board of the following:

- A.) The sludge haulers should be here in two weeks to land apply our bio-solids.
- B.) Warren would like all the GRSDSA communities to check their manhole covers to see if any are missing, cracked or need realignment.
- C.) The draft NPDES permit came in and we now have a storm water pollution prevention program. Josh and Warren will be getting storm water operator's licenses on September 18, 2019.
- D.) Warren is starting to replace the generator plugs on all lift stations and because he can't get the old plug connections, he will take care of paying for the replacements.
- E.) There is a new brochure for the plant for tours.

E.) Warren wants to change the GRSD Sewer Authority logo.

F.) Warren plans to fill the last employee position on the system by the end of the month.

### Engineer's Report

Mark Prein from Prein and Newhof informed the board of the following:

A.) Update on Union Pier Project – Soil borings started today.

### FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report and Monthly Meter Readings were presented.

Motion by Dave Richards supported by Michelle Heit to accept the Treasury Reports and the Monthly Reports to be placed on file. All ayes. Motion carried.

### OLD BUSINESS

1.) Discussed bid from Linear Electric for LED light replacement at the plant.

Motion by Michelle Heit supported by Dave Bunte to approve the bid from Linear Electric for replacing the LED lights at the plant in the amount of \$61,451.51. All ayes. Motion carried.

2.) Discussed bid from FHC for the replacement of primary sludge pumps 3 & 4.

Motion by Juan Ganum supported by John Gast to approve the bid from FHC for the replacement of primary sludge pumps 3 & 4 in the amount of \$171,500.00. All ayes. Motion carried.

3.) Discussed approving the construction engineering costs for the replacement of primary sludge pumps 3 & 4 to Prein & Newhof.

Motion by John Gast supported by Dave Bunte to approve the construction engineering costs for the replacement of primary sludge pumps 3 & 4 to Prein & Newhof. All ayes. Motion carried.

3.) Brief discussion and update on the Better Beaches Initiative (Lake Michigan Tributaries Project). Josh informed the board that the tour of the plant will take place on September 19, 2019.

4.) Discussed the request from Weko Dunes Estates to have the GRSD Sewer Authority take over the maintenance of their 3 lift stations that are already hooked up to the Bridgman sewer system. The board agreed that the manpower is not available and it could pose a risk to the Authority.

Motion by Dave Bunte supported by Michelle Heit to deny the request from Weko Dunes Estates to have the GRSD Sewer Authority take over the maintenance of their 3 lift stations. Four ayes. One nay by Juan Ganum. Motion carried.

5.) After a lengthy discussion regarding surcharge rates, the board agree to table the matter until the next regular meeting.

Motion by Dave Bunte supported by Michelle Heit to delay making any decision regarding surcharge rates until the next regular meeting. All ayes. Motion carried.

#### NEW BUSINESS

1.) Discussed Sanitary Sewer Overflow (SSO) and beach closure procedures and uniform wording on signs when the beaches are closed and a system of making sure the signs are put up and taken down. The board agreed the wording on the signs should read: Swim advisory, potential health risk may exist, do not enter water.

2.) Briefly discussed job descriptions for the GRSD Sewer Authority union employees. The board agreed to look at the job descriptions more closely and discuss the matter at the next regular meeting.

3.) Briefly discussed the Prein & Newhof local limit study which determines the amount of organics and metals the plant can take. Mark said he will provide the board with the cost.

#### COMMENTS

Juan Ganum suggested that when the board packets are put together an agenda item summary should be included to help the board have a clearer picture of what action should be taken on agenda items.

ADJOURNMENT

Motion by Michelle Heit supported by John Gast to adjourn the meeting at 11:25 a.m.  
All ayes. Motion carried.

Attested To:

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Chairman – John Gast

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Secretary – Juan Ganum

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Recording Secretary – Margaret Whitaker