

ANNUAL BUSINESS MINUTES
GRSD SEWER AUTHORITY MEETING
DECEMBER 18, 2019

Meeting called to order at 12:16 p.m. at the Chikaming Township Center Meeting Room by Chairperson John Gast with the following members present: David Bunte; Michelle Heit; David Richards, Juan Ganum.

Also Present: Warren Histed, Acting Authority Manager; Amanda Brunke, Recording Secretary.

A.) Election –

Chairman

Motion by David Richards supported by Juan Ganum to elect David Bunte to the position of Chairman of the GRSD Sewer Authority and close all other nominations. Ayes four. Nays one from David Bunte casting the dissenting. Motion passed.

Vice-Chairman

Motion by Juan Ganum supported by Michelle Heit to elect David Richards to the position of Vice-Chairman of the GRSD Sewer Authority and close all other nominations. All ayes. Motion carried.

Secretary

Motion by John Gast supported by Michelle Heit to elect the Juan Ganum to the position of Secretary of the GRSD Sewer Authority and close all other nominations. All ayes. Motion carried.

Treasurer

Motion by John Gast supported by David Bunte to elect Michelle Heit to the position of Treasurer of the GRSD Sewer Authority and close all other nominations. All ayes. Motion carried.

Deputy Treasurer

Motion by David Bunte supported by Michelle Heit to elect John Gast to the position of Deputy Treasurer of the GRSD Sewer Authority and close all other nominations. All ayes. Motion carried.

Recording Secretary

Motion by Juan Ganum supported by David Bunte to elect Amanda Brunke and Margaret Whitaker to the position of Recording Secretaries of the GRSD Sewer Authority and close all other nominations. All ayes. Motion carried.

Bank Depositories

Motion by John Gast supported by David Richards for the GRSD Sewer Authority to establish the following banks as depositories: Horizon Bank and New Buffalo Savings Bank. All ayes. Motion carried.

Calendar Dates

Motion by John Gast supported by Michelle Heit to approve the GRSD Sewer Authority 2020 Calendar dates, the meetings will be held on the fourth Wednesday of every month at 10:00 a.m. except for the months of January, November and December when the meetings will be on the third Wednesday. The meetings will be held at the Chikaming Township Center Meeting Room in Harbert, Michigan. All ayes. Motion carried.

Legal Council

Motion by John Gast supported by Michelle Heit to retain Attorney Randy Hyrns of Bittner | Jennings for Legal Counsel. All ayes. Motion carried.

Audit

Motion by John Gast supported by David Richards to retain, Kruggel & Lawton CPA to perform 2020, 2021 and 2022 Audit in the amount of eight thousand five hundred dollars (\$8,500.00). All ayes. Motion carried.

Compensation

Motion by John Gast supported by Michelle Heit to establish compensation for the GRSD Sewer Authority Regular, Special, Organized Committee Meetings and extra duties. Chairman – one hundred dollars (\$100.00) two times the monthly fee rate. Secretary and Treasurer seventy five dollars (\$75.00) a meeting, Vice Chairman (\$60.00) sixty dollars ten (\$10) extra per Chaired meeting, all other Authority Board Members fifty dollars (\$50.00) per meeting and fifty dollars (\$50.00) per meeting to all Board members for Organized Committee Meetings. All ayes. Motion carried.

Recording Secretary will receive fifty dollars (\$50.00) for all evening regular & special GRSD Sewer Authority meetings.

ADJOURNMENT

Motion by John Gast supported by David Bunte to adjourn at 12:25 a.m. All ayes Motion carried.

Submitted by _____
Recording Secretary
Amanda Brunke

Attested to _____
Chairman
John Gast

Submitted by _____ Secretary Juan Ganum