

GRSD SEWER AUTHORITY MEETING MINUTES
May 26th, 2021

DUE TO THE COVID-19 PANDEMIC THE MEETING WAS HELD VIA ZOOM

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall and by Zoom by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, John Gast and John Humphrey.

Juan Ganum GRSD Board Member for the City of Bridgman arrived at 10:02a.m.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by John Humphrey supported by John Gast to approve the May 26th, 2021 agenda as presented.

Roll Call Taken: Michelle Heit – Yes
John Gast – Yes

Juan Ganum – Yes John Humphrey - Yes
David Bunte – Yes

Motion carried.

MINUTES

Motion by John Gast supported by Michelle Heit to approve the minutes from the April 28th, 2021 regular Board meeting.

Roll Call Taken: Michelle Heit – Yes
John Gast – Yes

Juan Ganum – Yes John Humphrey - Yes
David Bunte – Yes

Motion carried.

PAYABLES

Motion by John Gast supported by John Humphrey to approve the April 2021 Payables of the General Fund in the amount of \$224,008.16, as presented.

Roll Call Taken: Michelle Heit – Yes
John Gast – Yes

Juan Ganum – Yes John Humphrey - Yes
David Bunte – Yes

Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.)** The process of adding/integrating the flow meters to the Mission has been completed.
- B.)** Coordination with New Buffalo Township on Lift Station #18, #2 and #3 upgrades has continued.
- C.)** Upgrades to the phones and internet with AT&T are still ongoing.
- D.)** In the process of fielding quotes for Aeration Diffuser replacements and waiting on one more to finalize.
- E.)** The change from Ted Hartleb Agency to the John Devries Agency is complete.
- F.)** Working with EGLE on local limits and legal updates, close to finalizing.
- G.)** The new logos on all of the vehicles have been updated.

Engineer's Report

Mark Prein from Prein and Newhof informed the Board of the following:

- A.)** Updates on Lift Station #60 Metering Review, the Union Pier Project, Lift Station #6 Force Main, Lift Station #79 Generator, Bulk Storage Evaluation, Lift Station #10 Force Main, Primary Clarifier Addition, I/I Progress, and CIP Projects.
- B.)** The Lift Station #79 Generator preconstruction meeting has already taken place and the project is underway.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by Juan Ganum to accept the Treasury Reports and the Monthly Reports to be placed on file.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes John Humphrey - Yes
 John Gast – Yes David Bunte – Yes

Motion carried.

OLD BUSINESS

- A.)** Discussed approval of the Union Pier Relief Sewer Payment Application #9 to Kalin Construction.

Motion by John Humphrey supported by Michelle Heit to end closed session meeting and reopen regular board meeting at 11:27am.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes John Humphrey - Yes
 John Gast – Yes David Bunte – Yes

PUBLIC COMMENT

A.) David Bunte announced he will not be at the June 23rd, 2021 regularly scheduled board meeting. John Humphrey Vice Chairman will lead meeting.

ADJOURNMENT

Motion by Michelle Heit supported by John Humphrey to adjourn the regular meeting at 11:29 a.m.

Roll Call Taken: Michelle Heit – Yes Juan Ganum – Yes John Humphrey - Yes
 John Gast – Yes David Bunte – Yes

Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke