

GRSD SEWER AUTHORITY MEETING MINUTES  
June 23<sup>rd</sup>, 2021

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Vice Chairman John Humphrey. Roll call was taken with the following members present: Michelle Heit, John Gast, Julie Schroeder, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Steve Oosting from Prein and Newhof.

AGENDA

Motion by Juan Ganum supported by Julie Schroeder to approve the June 23<sup>rd</sup>, 2021 agenda with the addition of Item F, discuss Josh Teeters contract. All ayes. Motion carried.

MINUTES

Motion by Juan Ganum supported by Michelle Heit to approve the minutes from the May 26<sup>th</sup>, 2021 regular Board meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by Michelle Heit supported by John Gast to approve the May 2021 Payables of the General Fund in the amount of \$121,415.82, as presented. All ayes. Motion carried.

Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) Upgrades to the phones and internet with AT&T are still ongoing.
- B.) EGLE has deemed the local limits approvable. Once the formal letter is received the legal council will evaluate it and incorporate it in the rules and regulation
- C.) Bob James has decided to separate employment with the Sewer Authority after the month of July. A job position will be posted next week.
- D.) An attorney-drafted letter was sent out to a septage hauler customer for debt collection on June 4<sup>th</sup>.

Engineer's Report

Steve Oosting from Prein and Newhof informed the Board of the following:

**A.)** Updates on Lift Station #60 Metering Review, the Union Pier Project, Lift Station #6 Force Main, Lift Station #79 Generator, Aeration Difusser Replacement, Lift Station #10 Force Main, Primary Clarifier Addition, I/I Progress, and CIP.

**B.)** The meters appear to be functioning normally; this issue is closed.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance reports, Manager's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by Julie Schroeder to accept the Treasury Reports and the Monthly reports to be placed on file.

OLD BUSINESS

**A.)** Steve Oosting updated the Board about the I/I removal progress report. All of the Board members will review the draft form and confirm it is accurate by the next regularly-scheduled Board meeting.

NEW BUSINESS

**A.)** Discussed Lift Station #6 bank stabilizations costs, and presented a quote from Kalin Construction.

Motions by Michelle Heit supported by Juan Ganum to approve the cost of stabilizing the erosion of the bank at Lift Station #6 in the amount of \$18,872.70 to Kalin Construction. All ayes. Motion carried.

**B.)** Discussed the primary clarifier addition and associated sludge pump design engineering cost proposal.

Motion by Michelle Heit supported by John Gast to approve the primary clarifier No.3 and sludge pump addition proposal not to exceed the amount of \$86,500 to complete the specified design and bidding activities. All ayes. Motion carried.

**C.)** Discussed the quotes presented to purchase replacement Aeration Diffusers.

Motion by John Gast supported by Juan Ganum to approve the quote from Kennedy to replace the Aeration Diffusers in the amount of \$18,300.00. All ayes. Motion carried.

**D.)** Discussed approval of the updated Septage Operating Plan.

Motion by Juan Ganum supported by Michelle Heit to approve the revised Septage Operating Plan as presented. All ayes. Motion carried.

**E.)** Discussed and presented the Village of Three Oaks request for wastewater treatment capacity. The engineers are going to collaborate efforts and give an update at the next regular scheduled board meeting.

**F.)** Discussed Josh Teeters contract. The contract is still under review for future discussion.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Julie Schroeder supported by John Michelle Heit to adjourn the regular meeting at 11:06 a.m. All ayes. Motion carried.

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Attested To:

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Chairman – David Bunte

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Secretary – Juan Ganum

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Recording Secretary – Amanda Brunke