

GRSD SEWER AUTHORITY MEETING MINUTES
September 22nd, 2021

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, John Gast, John Humphrey, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, Mark Prein from Prein and Newhof, and Andy Campbell from Bakertilly.

AGENDA

Motion by John Gast supported by Juan Ganum to approve the September 22nd, 2021 agenda as presented. All ayes. Motion Carried.

MINUTES

Motion by Juan Ganum supported by Michelle Heit to approve the minutes from the August 25th, 2021 regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by John Gast supported by Michelle Heit to approve the August 2021 Payables of the General Fund in the amount of \$67,027.60, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) The General Laborer position has been filled by William Glick; his start date was September 20th.
- B.) Yearly sampling has been performed for the Pollutant Minimization Plan for Mercury.
- C.) AEP coordinated with the Authority for a planned power outage on September 1st from 1:00 a.m.-4:00 a.m.. The outage affected 30 lift stations, and went according to plan.
- D.) There was an electrical issue at Lift Station #62. The problem has been resolved.
- E.) The system crew has been performing draw-downs at lift stations and have completed about two-thirds of the system. The information will be used to assist in inflow and infiltration (I&I) efforts as well as tracking lift station performance.

Engineer's Report

Mark Prein from Prein and Newhof informed the Board of the following:

A.) Updates on Metering Review, Union Pier Project, Lift Station #6 Force Main, Lift Station #79 Generator, Primary Clarifier Addition, Lift Station #10 Force Main design, Village of Three Oaks Proposal, System Generators Status Reporting, and Easement Encroachment Review.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by John Humphrey supported by Michelle Heit to accept the Treasury Reports and the Monthly reports to be placed on file. All ayes. Motion Carried.

OLD BUSINESS

A.) Discussed approval of the Union Pier Change Order No. 5, in the amount of \$37,500.00.

Motion by Juan Ganum supported by John Gast to approve the Union Pier Change Order No. 5 in the amount of \$37,500.00 for liquidated damages. All ayes. Motions carried.

B.) Discussed the Union Pier Relief Sewer Final Payment Application No.10 to Kalin Construction in the amount of \$13,258.86.

Motion by John Gast supported by John Humphrey to approve the Union Pier Relief Sewer Final Payment Application No.10 to Kalin Construction in the amount of \$13,258.86. All ayes. Motion carried.

C.) Discussed options for the Lift Station #6 drainage solutions.

Motion by Juan Ganum supported by Michelle Heit to approved Burkholder Excavation to address the Lift Station #6 drainage issue, not to exceed the estimated cost of \$17,700.00. All ayes. Motion carried.

D.) Discussed Lift Station #6 Change Order No. 3, for the amount of \$20,230.11.

Motion by John Gast supported by Michelle Heit to approve Lift Station #6, Change Order No. 3 in the amount of \$20,230.11. All ayes. Motion carried.

E.) Discussed Lift Station #6 Force Main Payment Application No. 7, in the amount of \$22,301.51 to Kalin Construction.

Motion by John Humphrey supported by David Bunte to approve Lift Station #6 Force Main Payment Application No.7 to Kalin Construction, in the amount of \$22,301.51. All ayes. Motion carried.

F.) Discussed Lift Station #79 Improvements Payment Application No.1 to Oselka Construction, in the amount of \$19,800.00.

Motion by John Humphrey supported by Michelle Heit to approve Lift Station #79 Improvements Payment Application No.1 to Oselka Construction, in the amount \$19,800.00. All ayes. Motion carried.

G.) Mark Prein from Prein & Newhof presented the review of the available data to determine the feasibility of accommodating current and projected flows and loadings from the Village of Three Oaks. Discussion is still on-going and will continue at the next regularly scheduled Board Meeting.

NEW BUSINESS

A.) Andy Campbell from Bakertilly presented options for potentially refunding the current 2013 Bond. Once the options had been presented, the Board decided to have further discussion to come to a conclusion at a later time.

PUBLIC COMMENT

Layton Holston talked about a continuation of watershed monitoring and base G.I.S maps.

ADJOURNMENT

Motion John Humphrey supported by Michelle Heit to adjourn the regular meeting at 11:35 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke

