

GRSD SEWER AUTHORITY MEETING MINUTES  
October 27<sup>th</sup>, 2021

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, John Wilk, John Humphrey, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by David Bunte to approve the October 27<sup>th</sup>, 2021 agenda with the addition of Item B, discuss 2022 budget meeting. All ayes. Motion Carried.

MINUTES

Motion by John Humphrey supported by Juan Ganum to approve the minutes from the September 22<sup>nd</sup>, 2021 regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by Michelle Heit supported by John Humphrey to approve the September 2021 Payables of the General Fund in the amount of \$557,135.83, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) Lift station drawdowns have been completed for the entire system. The process of verifying the system flow schematics to assist with I&I efforts is currently being conducted.
- B.) All billable meters are now backed with Mission Communication units and have been giving reliable data.
- C.) On October 12<sup>th</sup> there was a virtual meeting held with EGLE and GRSD to discuss the potential Village of Three Oaks addition. There has not been any recent communication with Three Oaks.
- D.) There are historical inconsistencies as it pertains to easement information. GRSD is working with Prein and Newhof on two separate easement issues. If anyone wishes to share their easement data with GRSD, it would be greatly appreciated.

Engineer's Report

Mark Prein from Prein and Newhof informed the Board of the following:

**A.)** Updates on Metering Review, Union Pier Project, Lift Station #6 Force Main, Lift Station #79 Generator, Primary Clarifier Addition, Lift Station #10 Force Main design, Village of Three Oaks Proposal, and Easement Encroachment Review.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance reports, Manager's report, Engineer's report and Monthly Meter Readings were presented.

Motion by John Humphrey supported by Michelle Heit to accept the Treasury Reports and the Monthly reports to be placed on file. All ayes. Motion Carried.

OLD BUSINESS

**A.)** Discussed approval of Lift Station #6 Force Main Estimate No.8 final payment in the amount of \$48,028.91.

Motion by Juan Ganum supported by David Bunte to approve the final payment application No. 8 for the Lift Station #6 Force Main Project in the amount of \$48,028.91, for completed project work less previous payment and release of all retainage. All ayes. Motion carried.

**B.)** Discussed approval of Lift Station #79 Payment Application No. 2, in the amount of \$12,600.00, for the cost of work completed.

Motion by John Humphrey supported by John Wilk to approve Payment Application No. 2 for Lift Station #79 improvements, in the amount of \$12,600.00, for the cost of work completed. All ayes. Motion carried.

**C.)** Discussed the process of bids in December and January for the Bond 2013.

Motion by John Humphrey supported by Juan Ganum to discuss the process of bids for the 2013 Bond 2013 in December and January. Ayes, Michelle Heit, Juan Ganum and John Humphrey. Abstained, David Bunte and John Wilk.

NEW BUSINESS

A.) Discussed approving pursuit of Lift Station #10 Easement Acquisition.

Motion by David Bunte supported by John Humphrey to have Prein and Newhof move forward with acquiring the land for the easement to allow for construction of Lift Station #10. All ayes. Motion carried.

B.) Discussed scheduling a meeting for the budget committee to discuss the 2022 GRSD Budget.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Michelle Heit supported by John Humphrey to adjourn the regular meeting at 10:28 a.m. All ayes. Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Juan Ganum

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Recording Secretary – Amanda Brunke