

GRSD SEWER AUTHORITY MEETING MINUTES
December 15th, 2021

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, John Gast, John Humphrey, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by John Humphrey to approve the December 15th, 2021 agenda as presented. All ayes. Motion Carried.

MINUTES

Motion by Juan Ganum supported by John Gast to approve the minutes from the November 17th, 2021 regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by David Bunte supported by Michelle Heit to approve the November 2021 Payables of the General Fund in the amount of \$72,731.14, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) There have been brief conversations with Dan Faulkner, Manager of the City of Three Oaks. Dan will be in touch regarding feasibility of joining the GRSD Sewer Authority.
- B.) The winter sludge haul and land application has been completed.
- C.) There was a billing spreadsheet error noticed with the reduced flow from New Buffalo Township. The error has been corrected.
- D.) The Vac-Truck is having some major issues and has been in and out of the repair shop.
- E.) The Sewer Authority has continued to work with New Buffalo City regarding the southern intercept issue.

Engineer's Report

Mark Prein from Prein and Newhof informed the Board of the following:

A.) Updates on Metering Review, Union Pier Project, Lift Station #6 Force Main, Lift Station #79 Generator, Primary Clarifier Addition, Lift Station #10 Force Main design, and Easement Encroachment Review.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by John Gast supported by Michelle Heit to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion Carried.

OLD BUSINESS

A.) Discuss and approve Resolution Approving Refunding Contract.

Motion by Michelle Heit supported by John Humphrey to approve the resolution approving refunding contract, and authorizing 2022 general obligation limited tax refunding bonds.

Roll Call Taken: Michelle Heit – Yes
John Gast – Yes

Juan Ganum – Yes
David Bunte – Yes

John Humphrey - Yes

All ayes. Motion carried.

NEW BUSINESS

A.) Discussed and approved the year-end adjustment and 2022 Budget

No action required by the board for year-end adjustment.

Motion by Juan Ganum supported by Michelle Heit to approve the 2022 budget with a 3% rate increase as presented. All ayes. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Michelle Heit supported by John Gast to adjourn the regular meeting at 11:14 a.m. All ayes. Motion carried.

Page 3, GRSD Sewer Authority, December 15th, 2021

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke