

GRSD SEWER AUTHORITY MEETING MINUTES  
February 23<sup>rd</sup>, 2022

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Juan Ganum, Michelle Heit, John Wilk, and John Humphrey.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by John Humphrey supported by Michelle Heit to approve the February 23<sup>rd</sup>, 2022 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by John Wilk supported by Juan Ganum to approve the minutes from the January 26<sup>th</sup>, 2022 regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by Michelle Heit supported by John Wilk to approve the January 2022 Payables of the General Fund in the amount of \$370,562.07, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) Upgrades have been done to 62 lift stations that have Mission Communications service plans.
- B.) A televised inspection was done on the 48" Union Pier Relief Sewer construction to ensure proper operation one year post construction. No issues have been noted.
- C.) Communication continues with The City of New Buffalo regarding the southern intercept position.
- D.) Work has continued on securing the easement for LS#10.
- E.) Eight lift stations have had surge arrestors replaced to increase safety.

Engineer's Report

Mark Prein from Prein and Newhof informed the Board of the following:

- A.) Updates on Metering Review, Rates Structure, Union Pier Project, BCRD Projects, Lift Station #79 Generator, Primary Clarifier Addition, Lift Station #10 Force Main design and easement.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by John Wilk to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A.) Discussed payment application No. 3 to Oselka Construction Company.

Motion by Juan Ganum supported by Michelle Heit to approve the Payment Application No. 3 to Oselka Construction Company, for the cost of work completed to date for the Wastewater System Improvements Project at Lift Station #79, in the amount of \$146,200.00. All ayes. Motion carried.

NEW BUSINESS

A.) Discussed final debt service and ownership definition. The Authority is still reviewing historical and legal data. A special meeting will be scheduled in the next month.

B.) Josh Teeter presented a new billing method for operations. No decisions have been made at this time.

PUBLIC COMMENT

Hannah Jongkind asked for the entities to please present emails for future SSO communications.

ADJOURNMENT

Motion by Michelle Heit supported by David Bunte to adjourn the regular meeting at 10:50 a.m. All ayes. Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Juan Ganum

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Recording Secretary – Amanda Brunke