

GRSD SEWER AUTHORITY MEETING MINUTES
January 26th, 2022

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, John Gast, and John Humphrey. Absent: Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, Mark Prein from Prein and Newhof, and Andy Campbell from Baker Tilley.

AGENDA

Motion by Michelle Heit supported by John Gast to approve the January 26th, 2022 agenda, with the change of item A under New Business to Closed meeting session. All ayes. Motion carried.

MINUTES

Motion by John Humphrey supported by Michelle Heit to approve the minutes from the December 15th, 2021 regular Board Meeting, and Annual Business Meeting, with spelling correction. All ayes. Motion carried.

PAYABLES

Motion by John Gast supported by Michelle Heit to approve the December 2021 Payables of the General Fund in the amount of \$115,737.14, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) The Authority received confirmation from the Village of Three Oaks that they are going to rehab the lagoons and forgo connecting to the GRSD sewer system at this time.
- B.) The Authority and the City of New Buffalo have continued to work on the historical information for the Southern Intercept issue.
- C.) The Authority is still continuing work on obtaining a new easement for Lift Station #10.
- D.) Josh let the Board know that he passed his license A State Wastewater Exam.

Engineer's Report

Mark Prein from Prein and Newhof informed the Board of the following:

- A.) Updates on Metering Review, Rates Structure, Union Pier Project, BCRD Projects, Lift Station #79 Generator, Primary Clarifier Addition, Lift Station #10 Force Main design and easement, and Merchant Easement Encroachment Review.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by John Gast to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A.) Discussed the 2022 Bond Proposal with Andy Campbell from Baker Tilley.

B.) Discussed approval of the bid from Huron Community Bank.

Motion by John Humphrey supported by Michelle Heit to decline the bid from Huron Community Bank. All ayes. Motion carried.

C.) Discussed options for billing methods. Josh Teeter will work with Andy Campbell and Mark Prien on obtaining data for future discussions.

NEW BUSINESS

A.) Closed meeting session.

Motion by John Gast supported by Michelle Heit at 11:13 a.m. to open closed session meeting.

Roll Call Taken: Michelle Heit – Yes
John Gast – Yes

John Humphrey - Yes
David Bunte – Yes

Motion by Michelle Heit supported by John Gast to end closed session meeting and re-open regular board meeting at 12:00 p.m.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Michelle Heit supported by John Gast to adjourn the regular meeting at 12:01 p.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke