

GRSD SEWER AUTHORITY MEETING MINUTES
March 23rd, 2022

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Tim Kading, Michelle Heit, John Wilk, and John Humphrey.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, Mark Prein from Prein and Newhof, and Andy Campbell from Baker Tilly.

AGENDA

Motion by John Wilk supported by Michelle Heit to approve the March 23rd, 2022 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by John Humphrey to approve the minutes from the February 23rd, 2022 regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by John Humphrey supported by Michelle Heit to approve the February 2022 Payables of the General Fund in the amount of \$87,397.67, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) Semco replaced the plant's main natural gas meter.
- B.) Continuing securing a wider easement for Lift Station #10.
- C.) Currently updating member unit billing methodologies.
- D.) In the process of updating Industrial Pretreatment Program and Sewer Service Agreement legal documentation.
- E.) Started compiling documentation for the Union Contract negotiations.

Engineer's Report

Mark Prein from Prein and Newhof informed the Board of the following:

- A.) Updates on Metering Review, Rates Structure, Merchant Easement Encroachment Review, BCRD Projects, Lift Station #79 Generator, Lift Station #10 Force Main design and easement.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by John Wilk supported by John Humphrey to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A.) Discussed and approve payment application No. 4 (Final) to Oselka Construction Company.

Motion by John Humphrey supported by Michelle Heit to approve the Payment Application No. 4 to Oselka Construction Company, for the cost of work completed to date for the Wastewater System Improvement's Project at Lift Station #79, in the amount of \$9,400.00. The full release of retainage held during construction is included in this payment application. All ayes. Motion carried.

B.) Discussed rate structure. No decisions have been made at this time.

C.) Andy Campbell from Baker Tilly presented the refinancing bid from Huron Community Bank.

Motion by Michelle Heit supported by John Humphrey to accept the bid from Huron Community Bank for the bond refinancing, and to have Josh Teeter the appointed signee of the approved sale. All ayes. Motion carried.

NEW BUSINESS

A.) Discussed updated Industrial Pretreatment Program Rates.

Motion by Tim Kading supported by Michelle Heit to approve the Industrial Pretreatment Program Rates as presented. All Ayes. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion by Michelle Heit supported by John Humphrey to adjourn the regular meeting at 11:10 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke