

GRSD SEWER AUTHORITY MEETING MINUTES
December 14th, 2022

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michell Heit, Zach Carson, Darwin Watson, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Steve Oosting from Prein and Newhof.

AGENDA

Motion by Darwin Watson supported by Zach Carson to approve the December 14th, 2022 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Michell Heit supported by Juan Ganum to approve the minutes from the November 15th, 2022 regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Darwin Watson supported by Michell Heit to approve the November 2022 Payables of the General Fund in the amount of \$129,220.01, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

A.) Continuing to work on securing a wider easement at Lift Station #10, updating the IPP, Sewer Service Agreement legal documentation, working with OJ's Michigan Tank Wash to gain compliance with their discharge, and updating billing methodology and 2023 budget.

B.) Per MissDig, member units will be required to get their own account, and the Sewer Authority will create designated users for each entity.

C.) The Authority is looking into changing the shared Google Drive to Office 365-One Drive for sharing files with the board and engineers.

D.) The Authority is verifying meter calibrations for Union Pier and Lift Station #1.

. ENGINEER'S REPORT

Prein and Newhof informed the Board of the following:

A.) Updates on Metering Review, Primary Clarifier No.3, Lift Station #10 Force Main Design and Easement, Biosolids Handling and Disposal Study, Capital Improvement Plan Update, and State Revolving Fund Intent to Apply.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager’s Report, Engineer’s Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by Zach Carson to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A.) None.

NEW BUSINESS

A.) Steve Oosting from Prien and Newhof discussed the EGGLE Intent to Apply options.

B.) Discussed the approval of the 2023 GRSD Sewer Authority Budget.

Motion by Juan Ganum supported by Darwin Watson to approve the GRSD Sewer Authority 2023 Budget as presented.

Roll Call Taken: Zach Carson – Yes Juan Ganum – Yes Darwin Watson - Yes
 Michell Heit – Yes David Bunte – Yes

Motion carried.

PUBLIC COMMENT

A.) None.

ADJOURNMENT

Motion by Zach Carson supported by Michelle Heit to adjourn the regular meeting at 10:46 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke