

GRSD SEWER AUTHORITY MEETING MINUTES  
January 25<sup>th</sup>, 2023

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michell Heit, John Wilk, John Humphrey, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by John Humphrey to approve the January 25<sup>th</sup>, 2023 agenda with the addition of Item B under old business. All ayes. Motion carried.

MINUTES

Motion by Juan Ganum supported by Michell Heit to approve the minutes from the December 14<sup>th</sup>, 2022 regular Board Meeting, and Annual Business Meeting. All ayes. Motion carried.

PAYABLES

Motion by John Humphrey supported by Michell Heit to approve the December 2022 Payables of the General Fund in the amount of \$125,959.96, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) Continuing to work on securing a wider easement at Lift Station #10, updating the IPP, Sewer Service Agreement legal documentation, working with OJ's Michigan Tank Wash to gain compliance with their discharge, and obtaining quotes for the transition to One Drive for shared access.
- B.) The Authority has obtained a quote for Lift Station #1 flow meter; will give details in new business.
- C.) The Authority is assisting with Lift station #51, #52, and #53 punch list items.
- D.) Researching options for the Return Activated Sludge isolation valve replacement options.
- E.) The Authority has reached out to 50+ local farmers to inquire about biosolids land applications. So far, we have received a very positive response.

ENGINEER'S REPORT

Prein and Newhof informed the Board of the following:

A.) Updates on Metering Review, Primary Clarifier No.3, Lift Station #10 Force Main Design and Easement, Biosolids Handling and Disposal Study, Capital Improvement Plan Update, and State Revolving Fund Intent to Apply.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by David Bunte to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A.) Discuss EGLE SRF Project Plan Amendment.

Motion by John Wilk supported by John Humphrey to approve Prein and Newhof to assist with preparing a Project Plan Amendment for the State Revolving Fund Project, not to exceed the amount of \$15,000.00. All ayes. Motion carried.

NEW BUSINESS

A.) Discuss and Approve Lift Station #10 Force Main Pay Application #1 to Pajay Inc.

Motion by Michelle Heit supported by John Humphrey to approve Lift Station #10 Force Main Replacement Payment Application #1 for payment for stored materials and a fraction of the Contractor's mobilization cost including bonds and insurance, less 10% in retainage of current contract price, in the amount of \$48,415.00. All ayes. Motion carried.

B.) Discussed approval for Lift Station #1 flow meter replacement.

Motion by John Humphrey supported by Michelle Heit to approve the purchase of a new flow meter for Lift Station #1 from Oudbier Instrument Co., in the amount of \$12,499.87. All ayes. Motion carried.

PUBLIC COMMENT

A.) None.

ADJOURNMENT

Motion by Michelle Heit supported by John Wilk to adjourn the regular meeting at 10:40 a.m. All ayes. Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Juan Ganum

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Recording Secretary – Amanda Brunke