

GRSD SEWER AUTHORITY MEETING MINUTES  
March 22<sup>nd</sup>, 2023

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, Zach Carson, and John Humphrey. Absent: Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by Zach Carson to approve March 22<sup>nd</sup>, 2023 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by John Humphrey supported by Michelle Heit to approve the minutes from the February 22<sup>nd</sup>, 2023 regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Zach Carson supported by Michelle Heit to approve the February 2023 Payables of the General Fund in the amount of \$98,400.07, as presented. All ayes. Motion carried.

MONTHLY REPORTS

**Manager's Report**

Josh Teeter informed the Board of the following:

- A) Secured a wider easement for Lift Station #10.
- B) Lift Station #1 flow meter replacement is currently slated for March 23<sup>rd</sup>, 2023.
- C) Lift Station #8 pump #2 has failed. A replacement has not been ordered at this time.
- D) Lift Station #79 pump #1 has been rebuilt and installed. Pump #3 is slated to be removed and sent out for rebuild this week.
- E) GRSD staff has replaced two 2-inch check valves on our non-potable water pumps.
- F) EGLE was onsite and performed a reconnaissance inspection. The report was received and the inspection went well.

**Engineer's Report**

Mark Prein from Prein and Newhof informed the Board of the following:

- A) Updates on Metering Review, Primary Clarifier No.3, Chemical Bulk Storage Tank Replacement, Lift Station #10 Force Main design and easement, State Revolving Fund, and Wetland monitoring for Lift Station #6 and Union Pier Relief Sewer Projects.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by John Humphrey to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A) None.

NEW BUSINESS

Public Meeting for FY2021 Project Plan Amendment-

A) Presentation

1. Discussed Project History and Background, including overview of CWSRF program.
2. Discussed the need for the projects.
3. Discussed the project alternatives, primarily the option to rehabilitate or conduct full replacement.
4. Presented the proposed alternatives, including cost estimates and user costs.
5. Discussed the environmental impacts and agency notifications.

A) Public Comment: No written or verbal public comments were received.

B) Motion by Michelle Heit supported by Zach Carson to approve the Project Plan Amendment as presented.

Roll Call Taken:           Michelle Heit - Yes     John Humphrey- Yes  
                                  Zach Carson -Yes       David Bunte -Yes  
                                  Juan Ganum-Absent

All ayes. Motion carried.

B) Discussed approval emergency purchase of a new motor for Lift Station #8.

Motion by John Humphrey supported by Zach Carson to approve the purchase of a new motor for Lift Station #8 from Kennedy Industries in the amount of \$69,636.00. All ayes. Motion carried.

C) Discussed approval for rebuilding pump #2 for Lift Station #8.

Motion by John Humphrey supported by David Bunte to approve the rebuild of pump #2 for Lift Station #8. Work to be performed by Kennedy Industries in the amount of \$45,000.00. All ayes. Motion carried.

PUBLIC COMMENT

A) None.

BOARD MEMBER COMMENT

A) None.

ADJOURNMENT

Motion by Michelle Heit supported by Zach Carson to adjourn the regular meeting at 10:55 a.m. All ayes.  
Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Juan Ganum

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Recording Secretary – Amanda Brunke