

GRSD SEWER AUTHORITY MEETING MINUTES
April 26th, 2023

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, Zach Carson, John Humphrey, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Juan Ganum supported by Michelle Heit to approve the April 26th, 2023 agenda with the addition of Item B under new business. All ayes. Motion carried.

MINUTES

Motion by John Humphrey supported by Michelle Heit to approve the minutes from the March 22nd, 2023 regular Board Meeting, with corrections. All ayes. Motion carried.

PAYABLES

Motion by Zach Carson supported by Juan Ganum to approve the March 2023 Payables of the General Fund in the amount of \$110,556.02, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) GRSD staff has replaced aeration tank diffuser membranes for 2 out of 6 tanks.
- B.) Lift Station #1 flow meter replacement will be rescheduled in the next couple weeks, due to high flows.
- C.) A site visit is scheduled at LS#6 for 4/21/23 to investigate the seal fail alarm on pump #2.
- D.) Lift Station #8 pump rebuild and new pump are expected the first week of May 2023.
- E.) Lift Station #10 easement has been recorded with the state. Pump #2 has been replaced with a pump from stock.
- F.) Lift Station #79 is still waiting for the pump #3 rebuild.
- G.) The office phones have been upgraded.
- H.) The Environmental Coordinator position is still being advertised on Indeed.

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I.) The 2022 Audit is complete and will be presented by Kruggel Lawton at the next regular scheduled board meeting.

ENGINEER'S REPORT

Prein and Newhof informed the Board of the following:

A.) Updates on Metering Review, Wet Weather Event April 5th, 2023, Primary Clarifier No.3, Chemical Bulk Storage Tank Replacement, Lift Station #10 Force Main Design and Easement, and the State Revolving Fund.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Manager's Report, Engineer's Report and Monthly Meter Readings were presented.

Motion by Michelle Heit supported by Zach Carson to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A.) None.

NEW BUSINESS

A.) Josh Teeter and Mark Prein presented the April 5th, 2023 rain event data.

B.) Discussed approval for Lift Station #6 motor and pump #2 rebuild.

Motion by Michelle Heit supported by Zach Carson to approve Lift Station #6 motor and pump rebuild by Heco in the amount of \$17,508.00. All ayes. Motion carried.

BOARD MEMBER COMMENTS

A.) None

PUBLIC COMMENT

A.) John Wilk complimented the Sewer Authorities administration on putting together the board packet, and thanked Mark Prein for his presentation.

ADJOURNMENT

Motion by Michelle Heit supported by David Bunte to adjourn the regular meeting at 11:02 a.m. All ayes. Motion carried.

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Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke