

GRSD SEWER AUTHORITY MEETING MINUTES
May 24th, 2023

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, John Wilk, Juan Ganum and John Humphrey.

Also Present:

Josh Teeter, Superintendent, Michelle Pliske, Recording Secretary, Mark Prein from Prein and Newhof and Allison Allman from Kruggel and Lawton.

AGENDA

Motion by John Humphrey supported by Michelle Heit to approve May 24, 2023 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by John Humphrey supported by Michelle Heit to approve the minutes from the April 26th, 2023 regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Juan Ganum supported by John Wilk to approve the April 2023 Payables of the General Fund in the amount of \$328,146.89, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) GRSD Staff has replaced aeration tank diffuser membranes on 4 out of the 6 tanks.
- B) Lift Station #1 flow meter replaced and functional as of 5/17/2023.
- C) Lift Station #6 pump/motor has been sent to the shop for repair.
- D) Lift Station #8 rebuilt pump has been installed and new pump has been received for stock.
- E) Lift Station #10 awaiting force main construction.
- F) Lift Station #79 Pump #3 rebuild has identified the pump is worse than thought. They are recommending the volute be replaced and has increased the cost of the repair. Waiting on quotes to compare repair vs. replacement costs
- G) GRSD phone system has been replaced and is functional. It is working great.
- H) Interviews for Environmental Compliance Coordinator have been completed. Looking to narrow down candidates and award position in the coming days.
- I) A letter to Congressman Walberg was prepared and presented by Chairman Bunte.

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

- A) Updates on Metering Review, Wet Weather Event April 5th, 2023, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3 and Lift Station #10 Force Main design and easement.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Michelle Heit supported by John Humphrey to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A) None.

NEW BUSINESS

- A) Allison Allman presented the 2022 GRSD Sewer Authority Audit.

Motion by Juan Ganum supported by Michelle Heit to approve the 2022 GRSD Sewer Authority Audit as presented. All ayes.

- B) Discussed approval of Awarding the Primary Clarifier No. 3 Addition to Grand River Construction.

Motion by Michelle Heit supported by John Humphrey to approve the bid from Grand River Construction in the amount of \$3,684,300, for the Primary Clarifier No.3 addition. With the option to negotiate bypass pumping. All ayes. Motion carried.

- C) Discussed approval of the Primary Clarifier No. 3 Construction Engineering Fees and Services.

Motion by Juan Ganum supported by Michelle Heit to approve engineering services from Prein and Newhof for the Primary Clarifier Addition No.3, not to exceed the amount of \$230,000.00, as presented. All ayes. Motion carried.

- D) Discussed approval of the LS #10 Change order No. 2.

Motion by John Humphrey supported by David Bunte to approve the Change Order No.2 contract change in the amount of (\$3,550.00), for the LS#10 Force Main Replacement. All ayes. Motion carried.

E) Discussed buy in fees, discussion will continue after more research at the next scheduled board meeting.

PUBLIC COMMENT

A) Adam Schaller, owner of Lakeshore Die Cast, presented the board with a packet regarding the use of renewable energy (solar) for the GRSD plant and System.

BOARD MEMBER COMMENT

A) John Humphrey requested letters of support from the GRSD Board and GRSD Superintendent for the recent increase in sewer rates for legal matters.

ADJOURNMENT

Motion by Michelle Heit supported by John Wilk to adjourn the regular meeting at 11:00 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke