

GRSD SEWER AUTHORITY MEETING MINUTES
June 28th, 2023

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, Zach Carson, Juan Ganum and John Humphrey.

Also Present:

Josh Teeter, Superintendent, Michelle Pliske, Recording Secretary and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by Zach Carson to approve June 28th, 2023 agenda with correction of the date for May meeting minutes. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by Zach Carson to approve the minutes from the May 24th, 2023 regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Michelle Heit supported by Juan Ganum to approve the May 2023 Payables of the General Fund in the amount of \$211,428.82, as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) Lift Station #6 pump/motor has been sent to the shop for repair. Waiting on parts.
- B) Lift Station #10 construction is ongoing. Meeting held onsite on June 22nd, 2023 with GRSD, Prein and Newhof and contractor to discuss project.
- C) Lift Station #79 Pump #3 rebuild has identified that the pump is worse than thought. They are recommending the volute be replaced and has increased the cost of the repair. Action item on agenda.
- D) Lift Station #79 had two breaks in old ductile force main in eight days. Repairs have been made. A meeting was held with EGLE.
- E) We had operation issues with our primary sludge withdraw line plugging on Primary #2. The tank was removed from service and the plug was relieved. We are looking into the cause.
- F) We hired a new Environmental Compliance Coordinator, Pierceton McGinnis.

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

- A)** Updates on Metering Review, SRF, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3 and Lift Station #10 Force Main design and Easement, and also assisted with the Clarifier Plugging Event and Lift Station #79 Force Main Break.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Zach Carson supported by Juan Ganum to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A)** Reviewed Chemical Bulk Tank Storage Project. No bids received for project. Board agreed to have a bulletin issued by Prein and Newhof to Grand River Construction for amendment proposal to add the Chemical Bulk Tank Storage Project to the Primary Clarifier Addition #3 Project.
- B)** Discussed Sewer Connection Cost Comparison.

NEW BUSINESS

- A)** Discussed Lift Station #79 Pump #3 rebuild vs purchase of new.

Motion by John Humphrey supported by Zach Carson to approve the purchase of a new pump in the amount of \$68,410.00. All ayes. Motion Carried

- B)** Superintendent Yearly Review-Closed Session.

Motion by Michelle Heit supported by Juan Ganum at 11:04 to enter into closed session for Superintendent's yearly review. All ayes. Motion carried.

Motion by Michelle Heit supported by Juan Ganum at 11:29 to end closed session. All ayes. Motion carried.

Motion By Zach Carson supported by Michelle Heit at 11:29 to reconvene into open session. All ayes. Motion carried.

PUBLIC COMMENT

- A)** Adam Schaller, owner of Lakeshore Die Cast, asked board for support in filing a grant for sustainable energy. Chairman David Bunte requested agenda item be added to July meeting.

BOARD MEMBER COMMENT

- A) Juan Ganum requested change in date for July board meeting. July board meeting will be held on July 18th, 2023 at 10:00 AM.

ADJOURNMENT

Motion by Michelle Heit supported by John Humphrey to adjourn the regular meeting at 11:35a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke