

GRSD SEWER AUTHORITY MEETING MINUTES
July 18th, 2023

Meeting called to order at 10:05 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, Zach Carson, Juan Ganum and John Humphrey.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary Mark Prein from Prein and Newhof, and Adam Schaller from Lakeshore Die Cast.

AGENDA

Motion by John Humphrey supported by Zach Carson to approve July 18th, 2023 agenda with addition of Item D, under new business, discuss approval of Josh Teeter's compensation. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by John Humphrey to approve the minutes from the June 28th, 2023 regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Zach Carson supported by Juan Ganum to approve the June, 2023 Payables of the General Fund in the amount of \$123,830.96 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) Continuing to work on, Lift Station #6 pump repair, Lift Station #10 construction, and Lift Station #79 pump #3.
- B) GRSD assisted with pump installation at Lift Station #50.
- C) The general council attorney Richard Racht informed the Authority that the Bittner Jennings's company is dissolving. The Authority is looking for suggestions for a new legal counsel team.
- D) The Industrial Pretreatment Program (IPP), will be conducting an inspection by EGLE on July 20th, 2023.
- E) An on-site meeting was held with Adam Schaller from Lakeshore Diecast at the plant to discuss energy option and his board presentation.

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

- A)** Updates on Metering Review, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3 and Lift Station #10 Force Main.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Michelle Heit supported by Juan Ganum to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A)** Discussed approval of the Primary Clarifier Change Order No.1 to add Chemical Storage Maintenance Project.

Motion by John Humphrey supported by Zach Carson to approve Primary Clarifier Change Order No. 1, for Grand River Construction, Inc to incorporate into the contract price the scope of work associated with the Chemical Storage Maintenance project in the amount of \$366,500.00. All ayes. Motion carried.

- B.)** Discussed approval of construction Engineering for Chemical Storage Maintenance Project.

Motion by Juan Ganum supported by Zach Carson to approve the Chemical Storage Maintenance Project Engineering costs, not to exceed \$27,000.00 in costs. All ayes. Motion carried.

- C.)** Discuss approval of Lift Station #10 Payment Application no.2.

Motion by Michell Heit supported by Zach Carson to approve the Payment Application No.2 for the work completed by Payjay Construction, less retainage fees in the amount of \$271,638.00. All ayes. Motion carried.

NEW BUSINESS

- A)** Discuss approval of the addendum to the Sewer Service Agreement, for Lincoln Township.

Motion by Zach Carson supported by Juan Ganum to approve the addendum to the Approved Sewer Service Agreement. All ayes. Motion carried.

- B.)** Discuss approve the Sewer Connection Policy updates.

Motion by John Humphrey supported by Zach Carson to approve the Sewer Connection Policy Updates as presented. All ayes. Motion carried.

- C.)** Adam Schaller of Lakeside Die Cast discussed and presented information on Sustainable Energy options.

Motion by Juan Ganum supported by David Bunte to have Adam Schaller proceed in submitting an application to the Michigan Energy Company Non-Profit Organization. All ayes. Motion carried. Absentee: John Humphrey.

D.) Discussed approval of Josh Teeter, Superintendent's compensation.

Motion by David Bunte supported by Juan Ganum to approve a cost-of-living raise at the rate of 3% for Josh Teeter, Superintendent. Effective July 1st, 2023. All ayes. Motion carried. Absentee: John Humphrey.

PUBLIC COMMENT

A) None.

BOARD MEMBER COMMENT

A) Zach Carson suggested ideas for future projects for each individual entity to be presented to the GRSD Board before further actions are taken. Further discussion to proceed at the next scheduled GRSD Board meeting.

ADJOURNMENT

Motion by Michelle Heit supported by Zach Carson to adjourn the regular meeting at 11:11 a.m. All ayes. Motion carried. Absentee: John Humphrey.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke