

GRSD SEWER AUTHORITY MEETING MINUTES  
December 13<sup>th</sup>, 2023

Meeting called to order at 10:05 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, Zach Carson, John Humphrey, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Michelle Pliske, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by John Humphrey to approve the December 13<sup>th</sup>, 2023 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by Juan Ganum to approve the minutes from the November 15<sup>th</sup>, 2023 regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Zach Carson supported by Michelle Heit to approve the November, 2023 Payables of the General Fund in the amount of \$81,912.58 as presented. All ayes. Motion carried.

MONTHLY REPORTS

**Manager's Report**

Josh Teeter informed the Board of the following:

- A) Updates on Lift Station #79, and Lift Station #10.
- B) Sludge haul was completed.
- C) Updates on the HVAC system for the administration building.
- D) Repairs for the Digester Boiler heat line is scheduled for December 8<sup>th</sup>, 2023.
- E) The Lagoon Revival Project is pending.
- F) The system PFAS re-sampling results have been completed. Further investigation is underway.
- G) The 2024 Budget work is on-going.

**Engineer's Report** Mark Prein from Prein and Newhof informed the Board of the following:

- A) Updates on the 2024 Budget, Metering Review, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3, North EQ Basin, and Blower and Sludge Pump Projects.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager’s Report, and Engineer’s Report.

Motion by Michelle Heit supported by Zach Carson to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A) Discussed approval of the 2024 Sewer Authority Budget as Presented.

Motion by Michelle Heit supported by John Humphrey to approve the 2024 Sewer Authority Budget as Presented. All ayes. Motion carried.

NEW BUSINESS

A.) Discussed approval of the Blower Replacement Design Proposal.

Motion by Michelle Heit supported by Zach Carson to have Prein and Newhof assist with design and bidding for replacing one of the aeration blowers at the GRSD Sewer Plant, not to exceed the amount of \$26,500.00. All ayes. Motion carried.

B.) Discussed approval of the Sludge Pump Replacement Design Proposal.

Motion by Juan Ganum supported by John Humphrey to have Prein and Newhof assist with design and bidding for replacing on of the sludge handling pumps at GRSD Sewer Plant, not to exceed the amount of \$25,500.00. All ayes. Motion carried.

PUBLIC COMMENT

A) None.

BOARD MEMBER COMMENT

A.) None.

ADJOURNMENT

Motion by Michelle Heit supported by Zach Carson to adjourn the regular meeting at 10:40 a.m. All ayes. Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Juan Ganum

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Recording Secretary – Michelle Pliske