

GRSD SEWER AUTHORITY MEETING MINUTES  
February 28<sup>th</sup>, 2024

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Michelle Heit, John Wilk, John Humphrey, and Juan Ganum. Absent: Zach Carson

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Steve Oosting from Prein and Newhof.

AGENDA

Motion by John Wilk supported by Michelle Heit to approve the February 28<sup>th</sup>, 2024 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by John Humphrey supported by Juan Ganum to approve the minutes from the January 24<sup>th</sup>, 2024 Regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Michelle Heit supported by John Wilk to approve the January, 2024 Payables of the General Fund in the amount of \$449,460.76 as presented. All ayes. Motion carried.

MONTHLY REPORTS

**Manager's Report**

Josh Teeter informed the Board of the following:

- A) High flows due to precipitation and snowmelt caused some issues in the system.
- B) Upgrading Mission Communication Units on the trunkline lift stations.
- C) Lift Station #1 is having electrical panel issues. A new electrical panel is needed.
- D) High flows due to precipitation and snowmelt also caused issues at the plant.
- E) Primary Clarifier #3 project is fully underway. Sheeting and force main relocation has been completed.
- F) The Asset Management report for EGLE has been submitted.
- G) EGLE is looking into issuing Collection System Permits in the near future.
- H) I&I meetings with Mark Prein and the northern entities were held to discuss I&I weather action plans.

**Engineer's Report** Steve Oosting from Prein and Newhof informed the Board of the following:

A.) Updates on the CIP, Metering Review, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3, Blower and Sludge Pump Replacement Projects, and North End Equalization Basin.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager’s Report, and Engineer’s Report.

Motion by John Wilk supported by Juan Ganum to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A) Discussed updates on progress of improving I&I.
- B) Discussed approval of Primary Clarifier No.3 Payment Application No.2 in the amount of \$201,037.50.

Motion by Michelle Heit supported by John Humphrey to approve the Primary Clarifier No.3 Payment Application No.2, in the amount of \$201,037.50. All ayes. Motion carried.

NEW BUSINESS

A.) Steve Oosting presented the proposal for the North Equalization Basin Feasibility Study.

Motion by Juan Ganum supported by John Wilk to approve the North Equalization Basin Feasibility Study by Prien and Newhoff, not to exceed the amount of \$24,700. All ayes. Motion carried.

PUBLIC COMMENT

A) None.

BOARD MEMBER COMMENT

B) A.) John Wilk asked if the Authority is happy with the new truck purchase.

ADJOURNMENT

Motion by Michelle Heit supported by John Wilk to adjourn the regular meeting at 10:42 a.m. All ayes. Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Juan Ganum

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Recording Secretary – Amanda Brunke