

GRSD SEWER AUTHORITY MEETING MINUTES
June 26th, 2024

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, John Humphrey, Michelle Heit, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by Juan Ganum to approve the June 26th, 2024 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by John Humphrey supported by Juan Ganum to approve the minutes from the May 22nd, 2024 Regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Michelle Heit supported by Zach Carson to approve the May, 2024 Payables of the General Fund in the amount of \$188,113.89 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) The system is upgrading Mission Communication Units on the trunkline lift stations.
- B) Lift Station #1 Variable Frequency Drive will be installed soon.
- C) Primary Clarifier #3 construction continues.
- D) There have been a series of electrical issues.
- E) The Digester roof needs to be replaced.
- F) Looking for quotes to rebuild fine screen #1 and the auger for both screens.
- G) The Authority is still looking for a new legal firm.
- H) Performed yearly inspection of permitted Categorical Industrial Users.
- I) Funding requests are looking positive in the near future.

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

A.) Updates on the CIP Projects, Metering Review, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3, Sludge Pump Replacement Projects, Blower Project Replacement, North End Equalization Basin, and Sanitary Site Plan Review for the Lake Haven Project.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Zach Carson supported by Michelle Heit to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A) Discussed updates on progress of improving I&I.

B) Discussed approval of Primary Clarifier No. 3 Payment Application No.6.

Motion by John Humphrey supported by Juan Ganum to approve Payment Application No.6 for the Primary Clarifier No.3 Addition Project in the amount of \$310,289.00. All ayes. Motion carried.

C.) Discussed Bid Proposal for Sludge Pump Replacement Project. The Authority is going to request a proposal from Grand River Construction.

D.) Discussed Josh Teeter Superintendents compensation. The board agreed on a 4% pay increase effective July 1st, 2024.

Motion by Zach Carson supported by Michelle Heit to approve a 4% pay increase for Josh Teeter effective July 1st, 2024. All ayes. Motion carried.

E.) Discussed process of local community projects. A subcommittee will review the process and present it at a future regular board meeting.

NEW BUSINESS

A.) Discussed Lake Townships Lake Haven Site Plan Review.

B.) Discussed approval for Prein and Newhof preliminary design study for the Tertiary Filter Replacement Project, not to exceed \$26,500.00.

Motion by John Humphrey supported by Juan Ganum to approve Prein and Newhof to do the preliminary design study for the Tertiary Filter Replacement Project, not to exceed \$26,500.00. All ayes. Motion carried.

C.) Discussed approval of the Digester Building roof replacement.

Motion by John Humphrey supported by Zach Carson to award the bid to Roof Wiz in the amount of \$18,475.00 All ayes. Motion carried.

PUBLIC COMMENT

A.) Michael Lynch from New Buffalo Township discussed ordinances regarding connection of a sewer tap into the force main along the property located at 19393 US 12 Hwy.

BOARD MEMBER COMMENT

A.) None.

ADJOURNMENT

Motion by Zach Carson supported by Michelle Heit to adjourn the regular meeting at 11:00 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke