

GRSD SEWER AUTHORITY MEETING MINUTES
July 24th, 2024

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, John Humphrey, Michelle Heit, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by John Humphrey supported by Zach Carson to approve the July 24th, 2024 agenda, with addition of Item E), Discuss Legal Proposal. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by Zach Carson to approve the minutes from the June 26th, 2024 Regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Juan Ganum supported by Michelle Heit to approve the June, 2024 Payables of the General Fund in the amount of \$149,020.98 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) Lift Station #1 Variable Frequency Drive still needs to be installed.
- B) Power outages and high flows caused some difficulties.
- C) Finished draw downs in Lake Township.
- D) Yearly preventive maintenance checks on generators are going to be done.
- E) Primary Clarifier #3 construction continues.
- F) Blower #4 is currently down again. Awaiting repair options and costs.
- G) Tertiary Filter #2 VFD and Programable Logic Controller have been replaced, and the unit is back to functioning.
- H) Surge devices for a few Motor Control Centers have failed. Replacement units are on order.
- I) Digester roof repair is scheduled for July.
- J) Legal representation options will be discussed later in the meeting.
- K) Performed yearly inspection of permitted Categorical Industrial Users.
- L) Andy Campbell from Bakertilly reached out and informed us that he is no longer with the company.
- M) The remainder of the 2020 Bond funds have been spent down. The Authority is now operating out of cash on hand for the remainder of the project.

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

A.) Updates on the CIP Projects, Metering Review, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3, Sludge Pump Replacement Projects, Blower Project Replacement, North End Equalization Basin, and Sanitary Site Plan Review for the Lake Haven Project.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Zach Carson supported by Michelle Heit to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A) Discussed updates on progress of improving I&I.
- B) Discussed approval of Primary Clarifier No. 3 Payment Application No.7.

Motion by Michelle Heit supported by Juan Ganum to approve Payment Application No.7 for the Primary Clarifier No.3 Addition Project in the amount of \$407,180.00. All ayes. Motion carried.

- C). Discussed Sanitary Sewer Site Plan Review Subcommittee update.
- D.) Lake Haven Project still ongoing.
- E.) Discussed legal proposals. A subcommittee will review options and bring choice update to the next regular board meeting.

Motion by Juan Ganum supported by Michelle Heit to have the Superintendent Josh Teeter, Chairman David Bunte, and Vice Chairman John Humphrey evaluate professional legal services and sign the Legal Services Agreement. All ayes. Motion carried.

NEW BUSINESS

- A.) None.

PUBLIC COMMENT

- A.) None.

BOARD MEMBER COMMENT

- A.) Juan Ganum informed the board that the City of Bridgman is installing fiber optics and the task comes with some issues involving sewer laterals.

ADJOURNMENT

Motion by Zach Carson supported by Michelle Heit to adjourn the regular meeting at 10:56 a.m.
All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke