

GRSD SEWER AUTHORITY MEETING MINUTES
September 25, 2024

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, John Humphrey, Michelle Heit, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by John Humphrey supported by Michelle Heit to approve the September 25th, 2024 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by Zach Carson to approve the minutes from the August 28th, 2024 Regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Zach Carson supported by Juan Ganum to approve the August, 2024 Payables of the General Fund in the amount of \$154,612.24 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) Lift Station #1, panel work is almost complete, looking to commission the new drive and start up this week.
- B) Trouble shooting is being done to fix the odor complaints on Red Arrow Hwy down stream from Lift Station #6.
- C) Smoke testing was performed this past month.
- D) Primary Clarifier construction continues.
- E) Chemical Tank Project is underway.
 - Temporary Ferrous Chloride Tank was received, filled, and placed into service.
 - Building has been torn down.
- F.) Summer sludge haul was completed, 371,0000 gallons was hauled.
- G.) A meeting is scheduled with the legal team to start reviewing documentation,
- H.) Regarding the IPP testing, initial samples did not give the source of the copper.
- I.) Andy Campbell reached out and asked to be placed on the October, 2024 agenda.

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

A.) Updates on the CIP Projects, Metering Review, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3, Sludge Pump Replacement Projects, Blower Project Replacement, North End Equalization Basin, and Plan Reviews for Entities.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Michelle Heit supported by John Humphrey to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A)** Discussed updates on progress of improving I&I.
- B)** Discuss and Approve Primary Clarifier No.3 payment application.

Motion by Michelle Heit supported by Zach Carson to approve Payment Application No. 9 for the Primary Clarifier No.3 in the amount of \$404,608.11. All ayes. Motion carried.

NEW BUSINESS

- A.)** Discussed Site Plan Reviews for City of New Buffalo and New Buffalo Township.

John Humphrey requested more time for further evaluation to be done before a motion take place. To be discussed at a later board meeting.

Motion by Juan Ganum supported Zach Carson to approve the US-12 Sewer Extension Project after review and approval of Superintendent Josh Teeter and Mark Prein from Prien and Newhof. All ayes. Motion carried.

PUBLIC COMMENT

- A.)** None.

BOARD MEMBER COMMENT

A.) Juan Ganum discussed the Sewer Authority's Budget Committee will be getting together to start discussing the 2025 budget.

ADJOURNMENT

Motion by Michelle Heit supported by Zach Carson to adjourn the regular meeting at 10:30 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke