

GRSD SEWER AUTHORITY MEETING MINUTES
December 4th, 2024

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, Darwin Watson, Michelle Heit, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Zach Carson supported by Darwin Watson to approve the December 4th, 2024 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Juan Ganum supported by Michelle Heit to approve the minutes from the November 20th, 2024 Regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Darwin Watson supported by Zach Carson to approve the November, 2024 Payables of the General Fund in the amount of \$322,906.94 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) Still researching options with Missions on upgrades.
- B) Lift Station #79 has had the wet well cleaned. Some issues with the pumps have been corrected since the performance maintenance was completed.
- C) Primary Clarifier is close to complete.
- D) The Chemical Tanks project is near completion.
- E) The Fall land application is almost complete.
- F) The National Pollution Discharge Elimination System permit is currently in the public notification period. The draft permit is available at the Plant.
- G) Chris Patterson from FSBR Laws was unable to make it today for the meeting.
- H) The Authority is looking for a motion to approve the 2025 Budget, item is on the agenda.

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

A) No current updates at this time.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager’s Report, and Engineer’s Report.

Motion by Michelle Heit supported by Zach Carson to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A) Discussed updates on progress of improving I&I.
- B) Discussed approval for the Petite Acres Development.

Motion by Michelle Heit supported by David Bunte to approve the City of New Buffalo’s Petite Acres Development Project. All ayes. Motion carried.

C) Discussed the approval of the GRSD Sewer Authority 2025 Budget as presented.

Motion by Darwin Watson supported by Zach Carson the approve the GRSD Sewer Authority’s 2025 Budget as presented. All ayes. Motion carried.

D.) Discussed approval of the Primary Clarifier No. 3, Payment Application No.12 in the amount of \$40,792.51.

Motion by Zach Carson supported by Darwin Watson to approve the Payment Application No.12, for the Primary Clarifier No.3 Project in the amount of \$40,792.51. All ayes. Motion carried.

NEW BUSINESS

- A.) Discussed draft documents from FSBR.
- B.) Discussed the next steps with the Tertiary Filter Study.

PUBLIC COMMENT

A) None.

BOARD MEMBER COMMENT

A) Zach Carson thanked John Wilk for his services.

ADJOURNMENT

Motion by Zach Carson supported by Michell Heit to adjourn the regular meeting at 10:48 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Amanda Brunke