

GRSD SEWER AUTHORITY MEETING MINUTES
May 28th, 2025

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, Mark Robertson, Michelle Heit, and Juan Ganum.

Also Present:

Josh Teeter, Superintendent, Michelle Pliske, Recording Secretary, Mark Prein from Prein and Newhof, and Allison Allman from Krugel Lawton.

AGENDA

Motion by Michelle Heit supported by Mark Robinson to approve the May 28th, 2025 agenda, with addition of Item C under new business for discussion/approval of Flowserve Pump Repair. All ayes. Motion carried.

MINUTES

Motion by Juan Ganum supported by Zach Carson to approve the minutes from the April 23rd, 2025 Regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by Zach Carson supported by Michelle Heit to approve the April, 2025 Payables of the General Fund in the amount of \$345,292.65 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) Power outage and communication failures on the system brought on by storms were handled well by crew.
- B) Received a free pump and planning to install in the coming week.
- C) Parts received for Fine screen were incorrect for the second time. The Auger rebuild is complete.
- D) Received pump for non-potable water system and repair was not correct. Sent pump back to motor shop for another repair
- E) Close to selecting manufacturer for Tertiary Filters.
- F) Blower #1 start up went well and is currently in service and performing great
- G) SCADA/Alarm issues at plant. The PLCs that handle plant alarms are having issues. Currently looking into repair options until capital replacement can be made.
- H) Secondary Clarifier # 3 tank appears to be sinking and settling into the ground causing mechanism to tilt.
- I) Primary Clarifier weir plates and baffles replacement started but difficulties in completing.
- J) Industrial Pretreatment Program (IPP) – re-permitted and performed sampling of our significant industrial users – no issues arose

Engineer's Report Mark Prein from Prein and Newhof informed the Board of the following:

- A) Updates on the CIP Projects, Metering Review, Chemical Bulk Storage Tank Replacement, Primary Clarifier No.3, Sludge Pump Replacement Projects, Blower Project Replacement, Plant Improvements.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Michelle Heit supported by Mark Robertson to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A) Discussed updates on progress of improving I&I.
- B) Review/Approve Primary Clarifier No. 3, Payment Application No. 15

Motion by Zach Carson Supported by Michelle Heit to approve Primary Clarifier No. 3, Payment Application No. 15 in the amount of \$282,340.58 as presented. All Ayes. Motion Carried.

NEW BUSINESS

- A.) Allison Allman from Krugel Lawton, CPA presented the GRSD 2024 Audit Draft.

Motion by Michelle Heit supported by Juan Ganum to approve the 2024 Audit as presented. All ayes. Motion carried.

- B.) Discussed GRSD facilitation of Lake/Chikaming Lift station project.

- C.) Discussed the repair of Flowserv Pump.

Motion by Zach Carson supported by Michelle Heit to approve the repairs to the Flowserv Pump in the amount of 36,458.20. All ayes. Motion carried.

PUBLIC COMMENT

- A) None.

BOARD MEMBER COMMENT

- A) Juan Ganum thanked Josh for recommendation of adding generator to Weko beach Lift Station.

ADJOURNMENT

Motion by Michelle Heit supported by Zach Carson to adjourn the regular meeting at 10:57am a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Juan Ganum

Recording Secretary – Michelle Pliske