

GRSD SEWER AUTHORITY MEETING MINUTES  
October 22<sup>nd</sup>, 2025

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, Darwin Watson, Michelle Heit, and Debbie Lambrix.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Michelle Heit supported by Darwin Watson to approve the October 22<sup>nd</sup>, 2025 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Zach Carson supported by Michelle Heit to approve the minutes from the September 24<sup>th</sup>, 2025 Regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by Darwin Watson supported by Zach Carson to approve the September, 2025 Payables of the General Fund in the amount of \$262,661.32 as presented. All ayes. Motion carried.

MONTHLY REPORTS

**Manager's Report**

Josh Teeter informed the Board of the following:

- A) Mission Units have been received.
- B) Replaced Lift Station #7 guide rails.
- C) Lift Station #50's motor is out for rebuild.
- D) The Secondary Clarifier mechanism is under review.
- E) Still working on JWC Fine Screens and Auger.
- F) The Primary Wier replacement has been completed.
- G) Automated gate has been installed.
- H) Met with architects to discuss admin building layout.
- I) EGLE IPP inspection was performed.
- J) Budget needs review for future budget committee meeting.

**Engineer's Report** Mark Prein from Prein and Newhof submitted the following report:

A.) Updates on the Metering review, Plant Improvements, Plan Reviews, and Congressional Directed Spending.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Zach Carson supported by Michelle Heit to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A) Discussed updates on progress of improving I&I.

NEW BUSINESS

A.) Discussed approval of quote for plant electrical work.

Motion by Zach Carson supported by Darwin Watson to approve the quote from Mead and White Electrical Contractors, Inc, to perform Plant electrical work for the amount of \$12,250.00 as presented. All ayes. Motion carried.

PUBLIC COMMENT

A) None.

BOARD MEMBER COMMENT

A) Zach Carson asked about letter regarding Bridgman Trails Project.

ADJOURNMENT

Motion by Michelle Heit supported by Zach Carson to adjourn the regular meeting at 10:16 a.m. All ayes. Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Debbie Lambrix

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Recording Secretary – Amanda Brunke