

GRSD SEWER AUTHORITY MEETING MINUTES
November 19th, 2025

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, Darwin Watson, Michelle Heit, and Debbie Lambrix.

Also Present:

Josh Teeter, Superintendent, Amanda Brunke, Recording Secretary, and Mark Prein from Prein and Newhof.

AGENDA

Motion by Zach Carson supported by Darwin Watson to approve the November 19th, 2025 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Debbie Lambrix supported by Zach Carson to approve the minutes from the October 22nd, 2025 Regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by Darwin Watson supported by Zach Carson to approve the October, 2025 Payables of the General Fund in the amount of \$675,853.31 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A) Power outages from the storms caused operation issues.
- B) Lift Station #50 and #79 had motors repaired and reinstalled.
- C) Attended bid opening for Lift Station #12, #35, and #40.
- D) Secondary Clarifier mechanism is in review.
- E) Final repairs are planned for the Fine Screen Auger project.
- F) Plant electrical work is in process.
- G) Topographic survey for Admin Building was completed.
- H) Working with Prein and Newhoff on Plant project designs.
- I) Working on the budget and plan on scheduling a meeting soon.

Engineer's Report Mark Prein from Prein and Newhof submitted the following report:

- A.) Updates on the Metering review, Plant Improvements, Clarifier Internal Review, Plan Reviews, and Congressional Directed Spending.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Michelle Heit supported by Darwin Watson to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

A) Discussed updates on progress of improving I&I.

B) Discussed final approval of Dunes Edge Development (previously Lost Dunes).

Motion By Michelle Heit supported by Darwin Watson to approve Lost Dunes Development. All ayes. Motion carried.

NEW BUSINESS

A.) Voted Debbie Lambrix as GRSD Sewer Authority's Secretary.

Motion by David Bunte supported by Michelle Heit to vote Debbie Lambrix as GRSD Sewer Authority's Secretary. All ayes. Motion carried.

PUBLIC COMMENT

A) Mark Prein gave updates on bidding process for the Chikaming and Lake Charter Township lift station upgrades.

BOARD MEMBER COMMENT

A) Darwin Watson wished everyone a happy Thanksgiving.

ADJOURNMENT

Motion by Michelle Heit supported by Darwin Watson to adjourn the regular meeting at 10:22 a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Debbie Lambrix

Recording Secretary – Amanda Brunke