

GRSD SEWER AUTHORITY MEETING MINUTES  
December 10<sup>th</sup>, 2025

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Zach Carson, Darwin Watson, Michelle Heit, and Debbie Lambrix.

Also Present:

Josh Teeter, Superintendent, and Amanda Brunke, Recording Secretary.

AGENDA

Motion by Darwin Watson supported by Michelle Heit to approve the December 10<sup>th</sup>, 2025 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Michelle Heit supported by Debbie Lambrix to approve the minutes from the November 19<sup>th</sup>, 2025 Regular Board Meeting as presented. All ayes. Motion carried.

PAYABLES

Motion by Darwin Watson supported by Zach Carson to approve the November, 2025 Payables of the General Fund in the amount of \$103,567.31 as presented. All ayes. Motion carried.

MONTHLY REPORTS

**Manager's Report**

Josh Teeter informed the Board of the following:

- A.) Mission communication historical bill issue has been resolved.
- B.) The Secondary Clarifier Mechanism is in review.
- C.) JWC Fine Screens/Auger work was completed 11/19/25.
- D.) Plant electrical work was finalized the week of 12/15/2025.
- E.) GRSD is listed for \$2 Million dollars and we have reached out to their office for clarification.
- F.) Working with Prein and Newhof on plant project designs.
- G.) A budget committee meeting was held on 12/5/25.

**Engineer's Report** Mark Prein from Prein and Newhof submitted the following report:

- A.) Updates on the Metering review, Plant Improvements, Clarifier Internal Review, Plan Reviews, and Congressional Directed Spending.

**FINANCIAL**

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Zach Carson supported by Michell Heit to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

**OLD BUSINESS**

**A)** Discussed updates on progress of improving I&I.

**NEW BUSINESS**

**A.)** Discussed approval of the 2026 GRSD Budget.

Motion by Michelle Heit supported by Darwin Watson to approve the GRSD 2026 Budget as presented. All ayes. Motion carried.

**PUBLIC COMMENT**

**A.)** None.

**BOARD MEMBER COMMENT**

**A.)** Everyone wished a Merry Christmas.

**ADJOURNMENT**

Motion by Zach Carson supported by Darwin Watson to adjourn the regular meeting at 10:29a.m. All ayes. Motion carried.

Attested To:

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Chairman – David Bunte

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Secretary – Debbie Lambrix

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Recording Secretary – Amanda Brunke