

GRSD SEWER AUTHORITY MEETING MINUTES
July 22nd, 2026

Meeting called to order at 10:00 a.m. at the Chikaming Township Hall by Chairman David Bunte. Roll call was taken with the following members present: Darwin Watson, Michelle Heit, and Debbie Lambrix, Zach Carson.

Also Present:

Josh Teeter, Superintendent, and Amanda Brunke, Recording Secretary, and Chris Brooks from Brooks Architecture.

AGENDA

Motion by Darwin Watson supported by Zach Carson to approve the July 22nd, 2026 agenda as presented. All ayes. Motion carried.

MINUTES

Motion by Debbie Lambrix supported by Michelle Heit to approve the minutes from the June 24th, 2026 Regular Board Meeting. All ayes. Motion carried.

PAYABLES

Motion by Michelle Heit supported by Darwin Watson to approve the June, 2026 Payables of the General Fund in the amount of \$149,342.14 as presented. All ayes. Motion carried.

MONTHLY REPORTS

Manager's Report

Josh Teeter informed the Board of the following:

- A.) Lift Stations are all getting cleaned.
- B.) Project advertisement for bidding is scheduled for 7/20/26, with bids due on 8/18/26.
- C.) The sludge loading pump was reassembled and we are waiting for sludge haul to test.
- D.) The new Weesaw Twp Supervisor toured the plant.
- E.) Legal review of the Administration Building contract was performed.
- F.) Community Grant application was submitted to EPA on 7/14/26.

Engineer's Report Mark Prein from Prein and Newhof submitted the following report:

- A.) Updates on the Metering review, Plant Improvements, Plan Reviews, General Assistance, and Congressional Directed Spending.

FINANCIAL

The Treasury Report for the General Fund, Capital Improvement Fund, Operations and Maintenance Reports, Flow Readings, Manager's Report, and Engineer's Report.

Motion by Zach Carson supported by Michelle Heit to accept the Treasury Report and the Monthly Reports to be placed on file. All ayes. Motion carried.

OLD BUSINESS

- A) Discussed updates on progress of improving I&I.
- B) Discussed approval of Final Administration Building Contract with Chris Brooks, from Brooks Architectural.

Motion by Darwin Watson supported by Michelle Heit to approve the Final Administration Building Contract as presented by Brooks Architectural. All ayes. Motion carried.

- C.) Discuss approval of Bond Ordinance 2026.

Motion by Zach Carson supported by Darwin Watson to approve the adoption of Ordinance 2026.

Roll Call Taken: Michelle Heit – Yes Debbie Lambrix – Yes Darwin Watson - Yes
Dave Bunte – Yes Zach Carson-Yes

Motion carried.

- D.) Discuss the approval of Notice of Sale Resolution Series 2026.

Motion by Darwin Watson supported by Michelle Heit to approve the Notice of Sale Resolution Series 2026.

Roll Call Taken: Michelle Heit – Yes Debbie Lambrix – Yes Darwin Watson - Yes
Dave Bunte – Yes Zach Carson-Yes

Motion carried.

- E.) Discussed approval of Josh Teeter's compensation.

Motion by Zach Carson supported by Darwin Watson to approve Josh Teeter's raise for a 4% increase retro active to hire date. All ayes. Motion carried.

NEW BUSINESS

- A.) None.

PUBLIC COMMENT

- A.) None.

BOARD MEMBER COMMENT

- A.) None.

ADJOURNMENT

Motion by Zach Carson supported by Darwin Watson to adjourn the regular meeting at 10:16a.m. All ayes. Motion carried.

Attested To:

Chairman – David Bunte

Secretary – Debbie Lambrix

Recording Secretary – Amanda Brunke